

# Human Resource Management Software

Our Microsoft® Access® based human resource management system (HRMS) software are designed for small and medium sized business. This powerful and easy to use HRMS software allows your HR team start working more efficiently on utilizing their time and resource. It offers you wide range solutions for your human resource data management needs.

This HRMS software features include employee data management, applicant data management, job data management, and employee training data management and more...



As we all know, Microsoft Access is the most widely used desktop database system in the world. Microsoft Access is part of Microsoft Office so there is a common interface and lots of developers and support options available. It pretty much covers all the functionalities for small business needs. And it is less significant expensive than SQL

Server or Oracle. For small businesses, this is the fastest and least expensive database solution to get your goals accomplished.

Our human resource management software is open source including all MS Access source code and can be fully customizable by using Access 2007, 2010 or 2013. Compare with other human resource management software, our HRMS software is very flexible with full human resource management functions and easy to use, with a very small cost we give you the full Access database and source code. If you know how to use Access, you know how to use this HRMS software and potentially expand the functionalities to fit your future business needs as your business grows.

This HR management software can also be expanding to multi user's license. We can support up to 5 users on your company network without any addition database server software or latest Windows Server software. It fits nicely to a small but growing business operation.

NO repeat charges, NO annual licence fees. You own the "freehold", completely open source - no restrictions

## **HR Management Software Features**

### Employee Management

- Employee general information, photo, note attachment files, medical information, tax information, monthly timesheet, payroll reports (based on the tax information and timesheet), resume and training records and medical insurance and emergency contacts
- Employee benefits form helps you record all medical and detail insurance programs that your company have for your employees.
- The database records all employee information and you can review it by name list, phone list, or department lists.
- It helps you create HR payroll report, phone list, employee list, department list reports, and you can add your own report later based on your need.
- Employee job history information manage
- Employee certification and awards manage
- Employee performanace evaluations information management
- Employee equipment tracking
- You can output your employee data and payroll data to Microsoft® Excel® file and PDF file as well.
- Create Employee Performance Review Forms and employee EEO Forms and keep these form records at documents management system.
- Benefits information management
- Grievance history information (e.g.complaints, dispute etc.) management

## Job Management

- Job opening Information, functions, requirements and skills information.
- Department job opening list management
- Printing job opening information

## Applicant Data Management

- Recording all applicants records and contact information
- Applicant status management
- Applicant interview setup and management
- Create Employee Application Form and Employee Record Audit Form for all applicants and keep those document records on document management system.

## Employee Training Data Management

- List all training program that company has.
- Records all the employees training records.
- Printing training class information sheet
- Records all the employees's training records.

## Company Information Management

- Company business documents management
- Company legal documents management
- Company holiday schedule management
- Company wise health and dental care insurance benefits information

## Documents Management

- Managing all employees and applicants docuemnt records
- All documents can be convert to PDF format and proint out

## Project Information Tracking

- Project information sheet
- Project tasks list management
- Project tasks Gantt chart
- Project team members information management

One of our business philosophies is to provide best value to our customers and empower them with flexibility to deal with ever changing business needs. That's why

---

Copy right by <http://www.hrmanagersoftware.com>

we include source code as part of the deliverable to you. You may **NOT** resell this HR management software application, give this software away, or represent this HR management software as your own product. The purpose of distributing source code is **ONLY** to allow customizations specific to your organization.

### HR Management Software Requirements

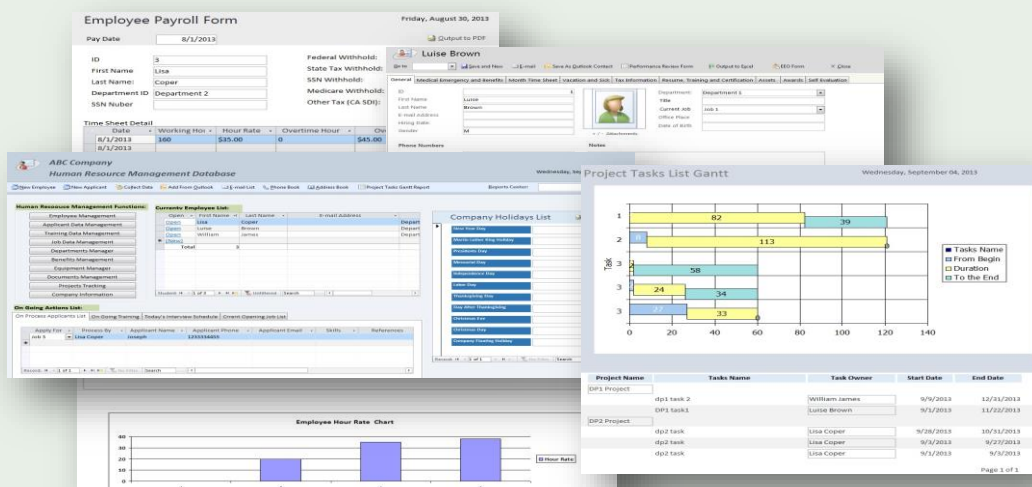
- Microsoft Windows XP with Service Pack (SP) 2 or later, Windows Vista, Windows 7
- Microsoft Access 2003 or latest

*Our human resource management software is written in MS Access. If you do not own Microsoft Access 2010 or 2013 there is no need to purchase it right now, please check on the following link for download the runtime MS Access from Microsoft:*

- [Download Microsoft Access 2010 Runtime](#)
- [Download Microsoft Access 2013 Runtime](#)

*We do however recommend having the purchased version of Microsoft Access as it enhances the end user experience.*

### HR Management Software Screenshots.



Please visit our website at <http://www.hrmanagersoftware.com> for more product and service detail